



BRISC
BRANTFORD REGION
INDIGENOUS SUPPORT CENTRE

FRIENDSHIP CENTRE
www.brisfc.org
email: info@briscfc.org

Open until filled

Akwe:go Program Coordinator

JOB POSTING – BRISC - Friendship Centre

The Brantford Region Indigenous Support Centre is now accepting applications for the position of **Akwe:go Program Coordinator**

Employed by the Brantford Region Indigenous Support Centre, responsible to the policies and directions as determined by the Board of Directors of the Centre and under the direct daily supervision of the Executive Director or designate.

The **Akwe:go Program Coordinator** will be responsible to improve the quality of life of urban Indigenous Children aged 7-12 years through the delivery of appropriate activities and services. Traditional cultural teachings and values are the guiding principles through client based programming and individualized supports that encourage healthy lifestyle choices. The program's focus is on enhancing the skills, knowledge, attitudes, and values that will demonstrate positive personal choices and develop awareness of the consequences of negative behaviours.

JOB SUMMARY

- ◆ Ensure that Akwe:go program is grounded in culture-based child development principles and practices.
- ◆ Strong knowledge and awareness of Indigenous culture and history, with particular emphasis on residential schooling, the impacts of trauma, Indigenous engagement, and community outreach; knowledge of an Indigenous Language(s) considered an asset.
- ◆ Promote awareness and access to the Akwe:go program, while providing the effective safe delivery of all Akwe:go Program activities.
- ◆ Conduct a needs assessment for children and to develop a plan of action to meet the needs of children registered to the Akwe:go program.
- ◆ Provide referral documentation for children to appropriate services as required to meet the needs of the children/families.
- ◆ Maintain accurate, comprehensive documentation regarding all interactions with program participants.
- ◆ Assist in program and service development to ensure that quality, effective and client-centered and program participant programs, and services are delivered.
- ◆ Work collaboratively with all team members and partnering agencies to achieve desired excellent service and outcomes.

Qualifications:

- ◆ Successful completion of two years post-secondary education, such as a diploma/degree in social Work or an Indigenous Studies program.
- ◆ Ongoing involvement with Indigenous culture and traditions, comprehensive knowledge, understanding and awareness of Indigenous traditions, ceremony, teachings, and practices.

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- ◆ Understanding of the barriers and issues facing Urban based Indigenous individuals.
- ◆ Ability to work independently and ensure confidentiality.
- ◆ Ability to engage people to build trust and rapport; effective verbal and listening communication skills; effective crisis intervention skills.
- ◆ Ability to work flexible hours, including evenings and/or weekends.
- ◆ Initiative-taking individual with the ability to work with minimal supervision in a collaborative setting. Group facilitation, team building and decision-making skills; able to problem solve and take initiative. Excellent organizational and time management skills.
- ◆ Excellent verbal and written communication and interpersonal skills
- ◆ Proficiency in Teams, Microsoft applications and database applications.
- ◆ Working knowledge of the Friendship Centre movement and the various programs provided to the community.
- ◆ Always demonstrates professional standards of conduct.
- ◆ Respects all within the organization in compliance with the Lateral Violence Policy and Code of Conduct.
- ◆ Solid foundation of Indigenous teachings, ceremonies, languages, cultures, values, and customs is considered an asset.
- ◆ Safe Food Handling Certificate, an asset.
- ◆ Must provide copy of valid Ontario Driver's License

Benefits:

- Extended health and Dental care
- Flexible schedule
- Vacation and Holidays

BRISC is a barrier free work environment in compliance with the Accessibility for Ontario with Disabilities act and the Ontario human rights code. As such, **BRISC** is committed to making accommodations available to applicants with disabilities, upon request during the recruiting process.

- A clear Criminal Reference Check (CPIC) and Vulnerable Sector Search (VSS) will be a condition of the employment offer with BRISC
- Preference shall be given first to applicants with Indigenous decent who possess the requisite skill sets and experience.

To apply email to ed@briscfc.org

- Cover Letter, Resume, and 3 (three) signed Letters of Reference